CRUNCHTIME! TALENTLINK

Retrieve TalentLMS History

Setup Guide

Document Details

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Overview

Did you previously complete lessons on MainCourse prior to the CrunchTime X release? This guide will show you how to retrieve those course completions and sync them with TalentLink.

System Requirements

- CES Version 10.00.00 or higher

Be sure to grab the latest version of this document here:

https://links.crunchtime.com/TLSG-RetrieveTalentLMSHistory

OR by scanning the QR code to the left.

Show Me How: Wish someone could walk you through these steps? We've got you covered. For a hands-on guide, select the *Help* (?) icon, choose *Show Me How*, and look for the following:

- Retrieve TalentLMS History

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Retrieve TalentLMS History

Introduction

If you previously completed lessons on MainCourse prior to the CrunchTime X release, your course completion history was saved to the TalentLMS platform. No one likes to take a course more than they need to, so we created a way bring your TalentLMS course history over to TalentLink! Before you get started taking new courses, read this guide to see how to retrieve your completed courses from TalentLMS and bring them over to TalentLink.

Getting Started

Each employee will have the ability to retrieve TalentLMS history for their CrunchTime user. To retrieve their course history, the employee will need to access TalentLink through their CrunchTime account. Employees can access TalentLink through either Teamworx, Net-Chef, or Enterprise Manager. Employees must also have a valid TalentLMS (or MainCourse) account to successfully sync data between the two applications.

Setup: If you forgot your username or password, visit your previous MainCourse branch, select *Forgot your password?* and enter the email address used to register your account to reset.

Only courses that have been completed in TalentLMS will be retrieved during this process. Any in-progress courses will not be synced with TalentLink and will need to be completed again by the employee.

Warning: You can only sync course history **once**! Be sure to double check you are using the correct TalentLMS username and password for your account before you continue.

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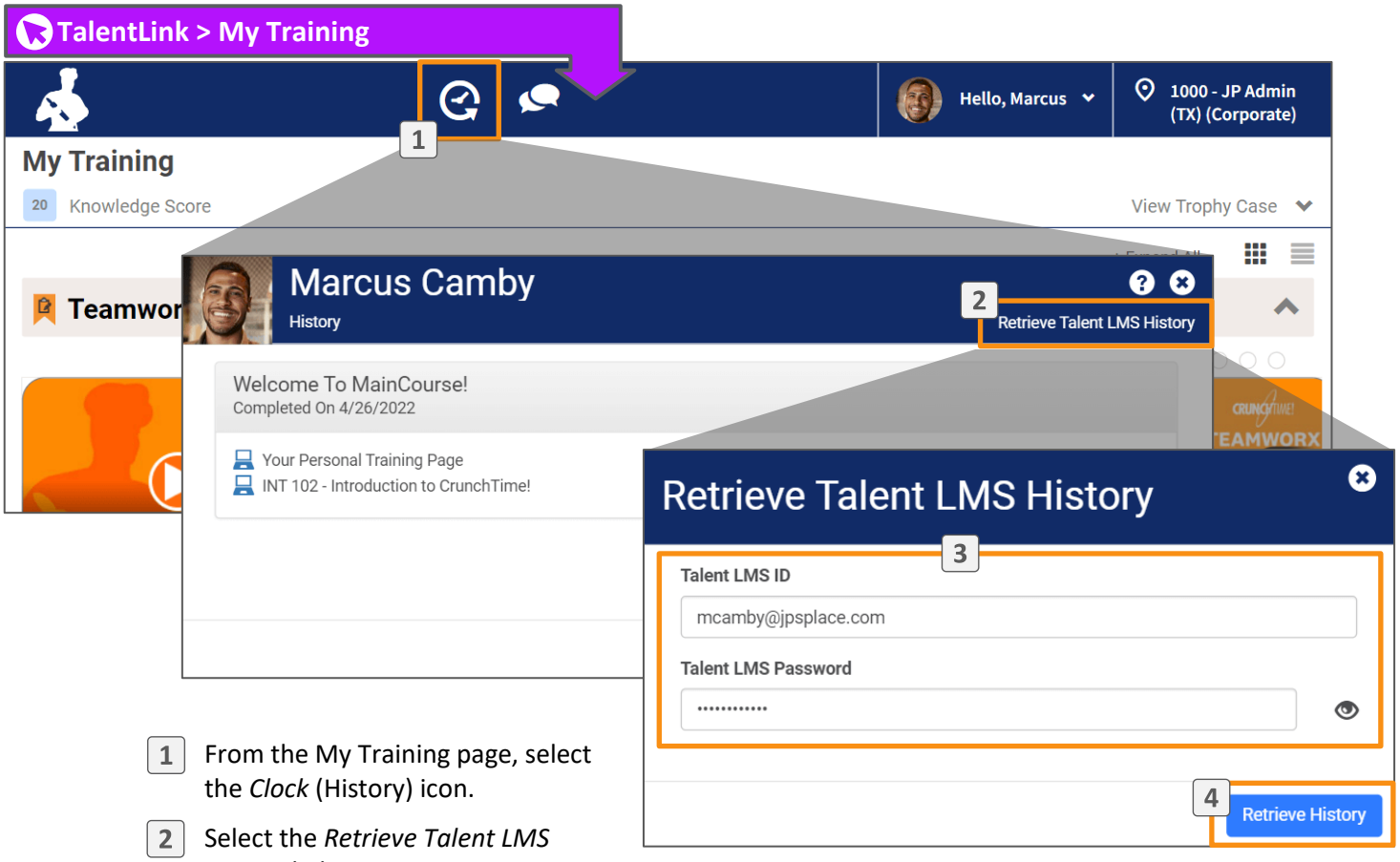
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Retrieve Completed Courses



1. From the My Training page, select the *Clock* (History) icon.
2. Select the *Retrieve Talent LMS History* link.

Note: The *Retrieve Talent LMS History* link will not be visible if your user has already synced TalentLMS completion history.

3. Enter your TalentLMS username and password.
4. Select *Retrieve History* to sync completed courses.

Please be patient as you wait for the sync to complete, as it may take some time. Once completed, you can confirm the sync was successful by selecting the *History* icon again. All courses retrieved from TalentLMS will appear in the History pop-up window, and the *Retrieve Talent LMS History* link will no longer be visible.

Tip: These steps can also be completed from the Campus Home page. Simply select the *History* link from the My Training tile to get started.

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