Review a Course

Quick Start Guide

Document Details

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System Requirements

- CES Version 10.00.00.xx or higher

Overview

We've all had those moments when we just can't seem to remember what was covered in a lesson. Good thing TalentLink makes it easy to review completed content at any time! This guide will show you just how easy it is to find and review completed content.

Download the latest version of this document here:
https://links.crunchtime.com/TLQS-ReviewCourses

… or scan the QR code to the left.

Show Me How: Wish someone could just show you what to do? We've got you covered. For a hands-on guide, select the *Help* (?) icon, choose *Show Me How*, and search for the following:

- Review a Course

Related Documentation

- TLQS – Reassign a Course: https://links.crunchtime.com/TLQS-ReassignCourses
- TLQS – Unassign a Learning Program: https://links.crunchtime.com/TLQS-UnassignLearningPrograms

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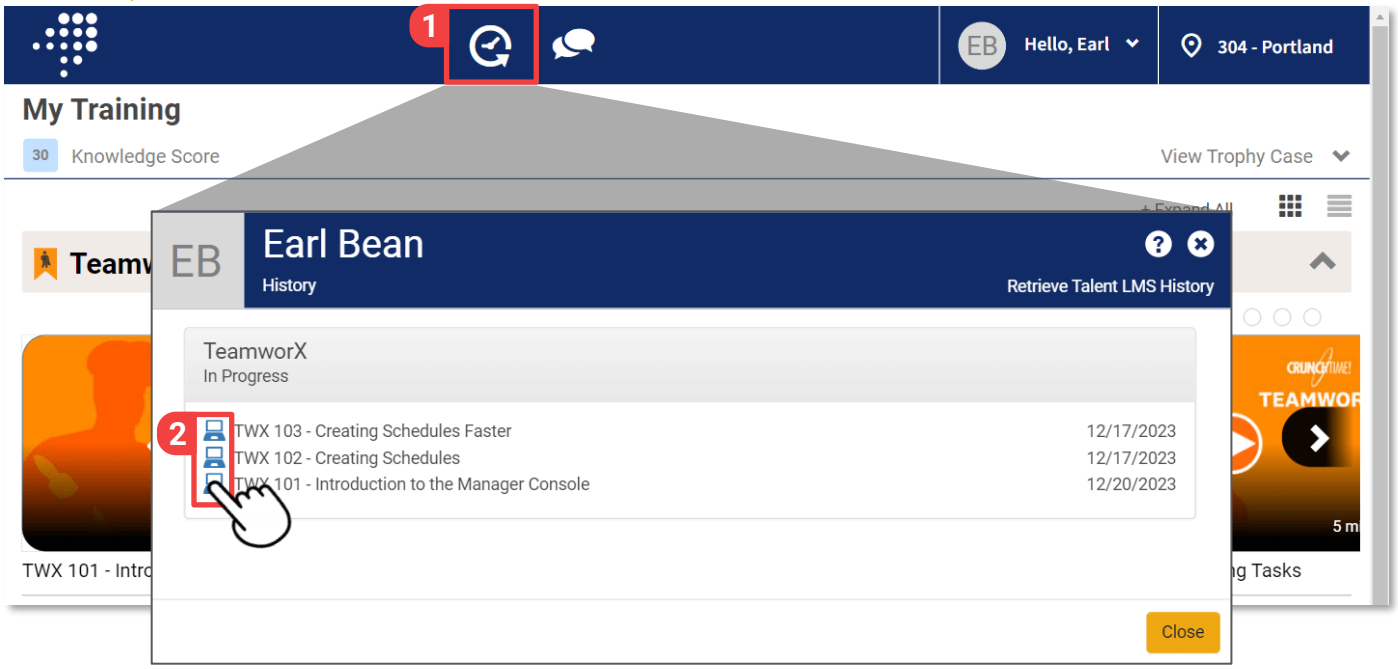
TalentLink

QUICKSTART GUIDE

Review a Course

Here's How

TalentLink > My Training



1. Select the *Clock* (History) icon.
2. Select the *Computer* icon next to the course you would like to review.
   The selected course will open in a new browser tab.

Tip: Managers can track when an employee retakes a course by reassigning the content to the learner. For more information on reassigning courses, check out the Quick Start guide: https://links.crunchtime.com/TLQS-ReassignCourses

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