

Net-Chef Dashboard

Widgets, Metrics and Tasks

Reference Guide

Document Details

Document #: 160_DBRG_250513

System Requirements

- CES Release Version 11.00.00 or higher

Overview

This document includes lists and descriptions of the Widgets, Metrics and Tasks available to display on the redesigned Net-Chef Dashboard.



Download the latest version of this document here:

<https://links.crunchtime.com/NCRG-WidgetsMetricsTasks>

... or scan the QR code to the left.

Related Documentation

- NCRG – Today's Operating Metrics: <https://links.crunchtime.com/NCRG-TodaysOperatingMetrics>

Related User Group Permissions

Screen Name	Control Name	Description
NC-Dashboard	Edit Layout	Allows users to edit their own layout.



Net-Chef Dashboard

Widgets, Metrics and Tasks

Dashboard Widgets

Default View

- **Performance Metrics** – Displays a list of key performance indicators (KPIs) that will be calculated and displayed for each day of the week, as well as for the week-to-date and the period-to-date. Authorized users will see and can click the “Select Performance Metrics” link to open a pop-up in which they can select which metrics to view. Only those made available to the user (store-level or consolidated) will be displayed and users cannot deselect metrics that are required by corporate. The order in which these metrics appear in the pop-up and on the Dashboard is determined by their assigned sequence in the Dashboard Setup screen in Enterprise Manager. A metric will appear shaded yellow if it falls outside the alert ranges defined in the setup screen.

Note: KPI values are rounded either to whole numbers or to 2 decimal places, depending on the size and type of value represented. Any KPI calculated using other KPI(s) will use the displayed, rounded value.

- **Today's Tasks** – Displays a list in card format of all operational tasks that need to be performed on the current date. This will include tasks defined on task-based Staffing Templates. For authorized users the task name will be a hyperlink, which when clicked will open the appropriate screen to allow the user to complete the task. The number of Overdue tasks will appear in **red**; the number of Incomplete tasks will appear in **orange**. Users will also be able to cancel certain tasks. Authorized users have access to the "Task Audit Report", which will display a list of completed/canceled tasks.
- **Top 10 Actual vs. Theoretical Cost Items** – Displays a bar graph containing the 10 products with the greatest variance (negative or positive) between "Actual Cost" and "Theoretical Cost" for the last posted period. It will also display the Variance %. Values with a green Up Arrow ▲ denote a positive variance; values with a red Down Arrow ▼ denote a negative variance. The list of products displayed can be filtered by User Defined Category. Users also have direct access to the Actual/Theoretical Cost report for that period, via the date hyperlink in the section title; "Consolidated Dashboard" users will link to the Consolidated Actual/Theoretical Cost report.
- **Top 10 Menu Mix Sales Items** – Displays a bar graph containing the 10 products sold through Menu Mix sales with the greatest Gross Profit. The chart will show the 'Sales', 'Cost', 'Gross Profit, and '# of Transactions' for each product listed, from the first day of the current week up through the current date. The list of products displayed can be filtered by User Defined Category. Users also have direct access to the Menu Mix report for the period, via Date Range hyperlink; "Consolidated Dashboard" users will link to the Consolidated Menu Mix report.

Available Widgets

- **BizIQ** – Only be available in environments using BizIQ. It will display content from selected BizIQ reports, so that key reporting data from BizIQ can be viewed alongside other Dashboard metrics.
- **Daily News** – Displays active daily news messages defined either for all locations or for the current location only.
- **Daily Sales Trend** – Displays a bar graph showing the total Actual and Forecasted Sales for each day of the current week, compared to Same Day Last Year (SDLY).

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Available Widgets (Continued)

- *Daily Labor Summary* – Displays a bar graph showing the Actual, Scheduled, and Ideal Labor costs for each week day as a percentage of sales.
 - Actual = Actual Labor Cost ÷ Actual Sales; Actual Labor Cost = Sum of (Actual Hours x Hourly Rate) for all employees.
 - Scheduled = Scheduled Labor Cost ÷ Forecasted Sales; Scheduled Labor Cost = Sum of (Scheduled Hours x Hourly Rate) for all employees.
 - Ideal = Ideal Labor Cost ÷ Forecasted Sales; Ideal Labor Cost = Sum of (Ideal Hours x Default Pay Rate) for all positions.
- *Daypart Sales* – Displays a bar graph containing the total value of items sold through Menu Mix sales during the current Financial Calendar period up through the current date, broken down by Daypart. It will also display the Sales value for each Daypart from the relative date range in the previous Fiscal Year, and calculate the Difference and % Difference – i.e. growth in Sales – over the past year.
- *Employee Completed Shift Acknowledgement* – Displays a list in card format of all employees, the days they worked, and the shift acknowledgement status in Teamworx for those days worked at the current location. Users can send a reminder to approve each individual shift or for all unapproved shifts. The data in this widget is generated by employee users who log in to Teamworx and acknowledge each one of their completed shifts and any adjustments made to them. This information is also available in the Employee Completed Shift Acknowledgement and Consolidated Employee Completed Shift Acknowledgement reports.
- *Inventory Posting Dependency Checklist* – Displays a list in card format of Inventory transaction types and the number of each type that need to be completed before Inventory posting can occur. The "Post Current Period" button will display if the current location passes all the items in the checklist.
- *Inventory Value Trend* – Displays a line graph showing the "Current" ending physical inventory value for the last eight posted periods compared to the Same Period Last Year (SPLY), based on the company's Reporting Calendar.
- *Learning Status & Consolidated Learning Status* – These widgets display data from the TalentLink platform. The local version displays information for each Employee and includes the number of Courses and Learning Programs along with the % Complete for both, their Start Date and Last Completion Date. Users can Search by Employee, and filter by Courses and/or Learning Programs. The Consolidated version displays information for each Location and includes the number of Learners, and the number of Courses and Learning Programs along with the % Complete for both. Users can filter by Location, Courses and/or Learning Programs.
- *Quick Links* – Users can choose to display quick-access menu links for any of the menu options to which they have access based on their User Group permissions. When editing the Dashboard layout, this widget has a "Change Parameters" icon that opens a pop-up window where you can enter a Widget Name, enable the Drag & Drop feature to rearrange the links, and/or choose to Show Sequence #s for the links. Since the Quick Links widget can be added to the Dashboard multiple times, this lets you give each one its own title. Individual Quick Links can also be renamed, sequenced, and have images uploaded and associated with them. There is also a section for adding Custom Links to any web site (see URL Widget below) and then display them in the widget; the links will open those sites on a new tab in the browser.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Available Widgets (Continued)

- *Recipe Waste* – Displays a bar graph showing the total value of Recipe Waste for each day of the current week.
- *Tile Reports* – Users can select any of the following metrics (& comparisons) to display in card format:
 - Today's Guests – Displays # of Guests, +/- to Forecast, +/- to Same Day Last Week (SDLW), +/- to Same Day Last Year (SDLY), and Avg. Sales per Guest.
 - Today's Labor – Displays Labor \$, Labor Cost %, Total Hours, +/- to Hrs to Ideal, and Labor Productivity.
 - Today's Sales – Displays Sales \$, +/- \$ to Forecast, +/- \$ to Same Day Last Week (SDLW), +/- \$ to Same Day Last Year (SDLY), and Avg. Sales per Check.
 - WTD Comps & Discounts – Displays Week-to-Date Comps, Week-to-Date % of Sales, Period-to-Date Comps, Period-to-Date % of Sales, and +/- % to Budget.
 - WTD Guest Counts – Displays # of Guests, +/- to Forecast, +/- to Last Week, +/- to Last Year, and +/- to 4 Week Avg.
 - WTD Labor Cost – Displays % Labor Cost, +/- % to Scheduled, +/- % to Ideal, +/- % to Last Year, and +/- % to Budget.
 - WTD Sales – Displays Sales \$, +/- \$ to Forecast, +/- \$ to Last Week, +/- \$ to Last Year, and +/- % to Budget.

Comparison values in **green text** denote a positive impact on business; values in **red text** denote a negative impact on business. An Up Arrow will denote an increase; a Down Arrow will denote a decrease.

- *Today's Operating Metrics* (for current location only) – Displays a variety of real-time daily operating metrics up through the current time period in 15 Min, 30 Min, or Hourly increments. The list displays the following columns by default: Sales, Checks, Guests, Actual Labor %, Actual FOH %, Actual BOH %.
- *URL Widget* – Allows the user to define a URL; displays the web page within the widget frame.
- *Weather* – (Not available for Cruise) – Displays information about the weather for the current location. The widget includes 2 views: a "Detail" view for one day (in 6 hour increments) and a "Summary" view for the current day plus the next 14 days; both are always visible. The forecast data is derived using the ISO Country Code and the Location's Zip Code. Temperatures can be toggled to display in either Celsius or Fahrenheit; the default setting is based on the ISO Country Code for the location. If you toggle this setting, the widget will remember your selection next time you display the Dashboard.
- *WTD Inventory Waste Trend* – Displays a bar graph showing the Week-to-Date value of inventory waste compared to Last Week for each Qualitative Judgment linked to at least one adjustment transaction during the period.
- *WTD Labor Hours* (for current location only) – Displays a list showing Week-to-Date labor hours information for each employee; [Hrs. Var. to Schedule = Projected Weekly Hours – Total Scheduled Hours]. Includes columns for Employee, Actual Hours, Projected Weekly Hours, Hrs. Var. to Schedule, Employee Number (hidden by default), Total Scheduled Hours (hidden by default), Remaining Scheduled Hours (hidden by default), Pay Type (hidden by default), Manager Flag (hidden by default). The Remaining Scheduled Hours represent the scheduled labors hours between the WTD scheduled and the last day of post period. An "Hours Threshold" field is available to filter the results based on the Hrs. Var. to Schedule column.



Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Performance Metrics

Sales Analysis

- *Actual Net Sales* – Total Net Sales, from the Sales Transactions screen.
- *Beverages* – Total number sold of Menu Mix items linked to the “Beverage” Recipe Group on the Attributes tab of the Recipe Details screen.
- *Beverages/Guest* = $[(\text{Beverages} \div \text{Guest Count}) \times 100]$
- *Budget Sales* - The sum of all budgeted values associated with the “Sales” GL Grouping; daily amounts are calculated using the location's Projected Sales % values.
- *Cash Over/Shorts by Cash Register Detail* – Cash Over/Short details broken down by Register, from the Sales Transactions screen. The Dashboard will display a separate row for each cash register used to record sales during the week/period.
- *Checks/Server* = $[\# \text{ of Checks} \div \# \text{ of Servers}]$; from Menu Mix sales.
- *Comps and Discounts Detail* – Comps and Discounts broken down by description, from the Comps and Discount tab of the Sales Transactions screen. The Dashboard will display a separate row for each “Comps and Discounts” GL used during the week/period.
- *Entrées* – Total number sold of Menu Mix items linked to the “Entrée” Recipe Group on the Attributes tab of the Recipe Details screen.
- *Entrées/Guest* = $[(\text{Entrées} \div \text{Guest Count}) \times 100]$
- *Forecasted Sales* – Total Forecasted Sales, from the Sales Forecasting screen.
- *Guest Count* – Ending Guest Count uploaded from Sales Mix files and displayed in the Sales Transactions screen.
- *Guest Count SPLY* – Ending Guest Count from the corresponding day of the previous year, based on the Reporting Calendar.
- *Guests/Server* = $[\text{Ending Guest Count} \div \# \text{ of Servers}]$
- *Last Week Actual Net Sales* – Actual Net Sales from the same day in the previous week, from the Sales Transactions screen.
- *Last Week Sales by GL Detail* – Last Week Same Day Sales, broken down by GL Account. The Dashboard will display a separate row for each General Ledger account that had Net Sales on the same day of previous week.
- *Last Week Sales by GL Substructure Detail* – Last Week Same Day Sales, broken down by P&L Substructure. The Dashboard will display a separate row for each P&L Substructure that had Net Sales on the same day of the previous week.
- *Last Year Average Sales/Guest* = $[\text{Last Year's Actual Net Sales} \div \text{Last Year's Total Guest Count}]$
- *Last Year Same Day Sales* – Actual Net Sales from the corresponding day in the previous year, based on the Reporting Calendar.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Sales Analysis (Continued)

- *Net Sales to Forecast* = [Actual Net Sales – Forecasted Sales]
- *Net Sales to Last Week* = [Actual Net Sales – Last Week Actual Net Sales]
- *Net Sales to Last Year* = [Actual Net Sales – Last Year Same Day Sales]
- *Net Sales to Last Year % of Last Year* = [((Actual Net Sales – Last Year Same Day Sales) ÷ Last Year Same Day Sales) x 100]
- *Net Sales/Hours of Operation* = [Actual Net Sales ÷ (Closing Time – Opening Time)]; times are taken from the Location Details screen in Enterprise Manager. If Closing and Opening times are not defined, will divide by '24'.
- *Sales by GL Detail* – Actual Net Sales, broken down by GL Account; the Dashboard will display a separate row for each General Ledger account that had Net Sales during the current week/period. {This is the same breakout as in the "Sales" section of the P&L report and the "Net Sales" section of the Cost Analysis report, only for each single day.}
- *Sales by GL Substructure* – Actual Net Sales, broken down by P&L Substructure; the Dashboard will display a separate row for each P&L Substructure that had Net Sales during the week/period.
- *Sales % of Forecast* = [Actual Net Sales ÷ Forecasted Sales]
- *Sales/Check* = [Actual Net Sales ÷ # of Checks]
- *Sales/Cash Register* = [Actual Net Sales ÷ # of Cash Registers]
- *Sales/Guest* = [Actual Net Sales ÷ Guest Count]
- *Sales/Revenue Center* = [Actual Net Sales ÷ # of Revenue Centers]
- *Sales/Server Total* = [Actual Net Sales ÷ # of Servers]; from Menu Mix sales.
- *SDLY Sales by GL Detail* – Same Day Last Year Sales, broken down by GL Account. The Dashboard will display a separate row for each General Ledger account that had Net Sales on the corresponding day of the previous year, based on the Reporting Calendar.
- *SDLY Sales by GL Substructure Detail* – Same Day Last Year Sales, broken down by P&L Substructure. The Dashboard will display a separate row for each P&L Substructure that had Net Sales on the corresponding day of the previous year, based on the Reporting Calendar.
- *Total Cash Over/Shorts* – Total value of Over/Short calculations for all registers, from the Sales Transactions screen.
- *Total Comps and Discounts* – Total value of Comps & Discounts for all registers, from the Sales Transactions screen.
- *Total Forecasted Guest Count* – Total Forecasted Guest Count, from the Sales Forecasting screen.
- *Transaction Count* – Total number of recipes sold, from Menu Mix sales.
- *Void Amount* – Total value of voids for all registers, from the Sales Transactions screen.
- *Void Amount/Voids* = [Void Amount ÷ Voids]
- *Void Amount/Cash Register* = [Void Amount ÷ # of Cash Registers]
- *Void Amount/Server* = [Void Amount ÷ # of Servers]

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Sales Analysis (Continued)

- *Voids* – Total number of Voids for all registers, from the Sales Transactions screen.
- *Voids/Cash Register* = $[\text{Voids} \div \# \text{ of Cash Registers }]$
- *Voids/Server* = $[\text{Voids} \div \# \text{ of Servers }]$
- *# of Checks* – Total number of Checks entered that day, from Menu Mix sales.
- *# of Checks/Cash Register* = $[\# \text{ of Checks} \div \# \text{ of Cash Registers }]$
- *# of Checks SPLY* – Total number of Checks from the corresponding day of the previous year, based on the Reporting Calendar.
- *# of Guests/Check* = $[\text{Guest Count} \div \# \text{ of Checks }]$
- *# of Guests/Cash Register* = $[\text{Ending Guest Count} \div \# \text{ of Cash Registers }]$
- *% Difference Guest Checks* = $[((\# \text{ of Checks} - \# \text{ of Checks SPLY}) \div \# \text{ of Checks SPLY}) \times 100]$.
This is the percent change in number of checks from last year to this year.

Purchasing Analysis

- *Cost of Goods Purchases by GL* = Total Cost of Goods Purchases, broken down by GL Account. The Dashboard will display a separate row for each GL Account that had purchases during the week/period.
- *Cost of Goods Purchases by GL %* = $[\text{Total COGS by GL Code} \div \text{Actual Net Sales \{linked to Budget\}}]$
- *Cost of Goods Purchases Total* = $[\text{Total COGS \{for purchases\}} + \text{Transfers In} - \text{Transfers Out}]$, from Physical Inventory.
- *Cost of Goods Purchases Total %* = $[\text{Total COGS} \div \text{Actual Net Sales}]$ Cost of Goods Purchases Total Budget – Budgeted Cost of Goods, from Budget Setup.
- *Cost of Goods Purchases Total/Guest* = $[\text{Total Cost of Goods Purchases} \div \text{Guest Count}]$
- *Operating Expense Purchase Total* – Total value of Operating Expense purchases; includes “Allocated” budget values {as configured in the General Ledger screen} for relevant GLs with no transactions.
- *Operating Expenses Total %* = $[\text{Operating Expense Purchase Total} \div \text{Actual Net Sales}]$
- *Operating Expenses by GL* – Operating Expense purchases, broken down by GL Account; includes “Allocated” budget values {as configured in the General Ledger screen} for relevant GLs with no transactions.
- *Operating Expenses by GL %* – Operating Expenses by GL as a % of Actual Net Sales {linked to Budget}, calculated as follows:
 - If the GL is set up as a “% of” of another GL or P&L Substructure that is linked to the Sales P&L Grouping: $[(\text{Operating Expenses by GL \%} = \text{Operating Expenses for the GL} \div \text{Sales for that GL or P\&L Substructure}) \times 100]$, rounded to 2 decimal places.
 - If the GL is set up otherwise (i.e. as % of the Sales P&L Grouping, as a Value or with no Budget): $[(\text{Operating Expenses by GL \%} = \text{Operating Expenses for the GL} \div \text{Total Actual Net Sales})$.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Waste Analysis

- *Inventory Variances by GL* – Total value of all inventory variances, broken down by GL Account. The Dashboard will display a separate row for each GL account linked to Company Products with variances during the week/period.
- *Inventory Variance/Guest* = [Total value of all inventory variances ÷ Guest Count]
Note: To see daily variances, daily inventory counts must be performed.
- *Inventory Waste/Guest* = [Total value of all manually-entered inventory and production adjustments ÷ Guest Count]
- *Inventory Waste by GL* – Total value of all manually-entered inventory and production adjustments, broken down by GL Account. The Dashboard will display a separate row for each GL account linked to Qualitative Judgments used during the week/period.
- *Inventory Waste by GL Substructure* = Total value of all manually-entered inventory and production adjustments, broken down by GL Substructure.
- *Inventory Waste by Reason* – Total value of all manually-entered inventory and production adjustments, broken down by Qualitative Judgment. The Dashboard will display a separate row for each Qualitative Judgment used during the week/period.
- *Waste by Product (Top 5)* – Total value of all manually-entered inventory adjustments (excludes production adjustments), broken down by Product Description, for the 5 products with the greatest adjustment value. The Dashboard will display a separate row for each Product.
- *Waste by Recipe (Top 5)* – Total value of all manually-entered production adjustments only, broken down by Product Description, for the 5 component products of non-production recipes (i.e. not produced via Net-Chef Production) with the greatest adjustment value. The Dashboard will display one row for each Product.
- *# of Inventory Audit Records* – The total number of entered inventory counts that were changed by user edits.
- *Value Inventory Variances* – Total value of inventory variances for all products.
- *Value Inventory Variances % of Net Sales* = [(Value Inventory Variances ÷ Actual Net Sales) x 100], rounded to 2 decimal places.
- *Value Cost of Goods Inventory Variances* – The total value of inventory variances for products linked to the Cost of Goods Sold P&L Grouping.
- *Value Cost of Goods Inventory Variances % of Net Sales* = [(Value Cost of Goods Inventory Variances ÷ Actual Net Sales) x 100], rounded to 2 decimals.
- *Waste % by Product* = [Inventory Waste by Product ÷ Actual Net Sales]

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Labor Analysis

- *Actual BOH Value % of Net Sales* = [Actual BOH Hours value ÷ Actual Net Sales]
- *Actual FOH Value % of Net Sales* = [Actual FOH Hours value ÷ Actual Net Sales]
- *Actual GPLH* = [Actual Guests ÷ Actual Hours]
- *Actual Hours* – Total number of hours worked by all employees, from the Labor Actuals screen; includes Regular and Overtime hours.
- *Actual Labor* – Total Wages {or Actual Payroll}, from the *Labor Detail* reports.
- *Actual to Earned Hours Variance* = [Actual Hours – Earned Hours]
- *Actual to Scheduled Value Variance* = Value of [Scheduled Payroll – Actual Payroll]
- *Actual to Scheduled Value Variance as % of Scheduled* = Value of [(Scheduled Payroll – Actual Payroll) ÷ Scheduled Payroll]
- *Adjusted to Time Clock Hours Variance* = [Adjusted Total Hours – Actual Total Hours]; from the Labor Actuals screen.
- *Beverages/FOH Hours* = [Beverages ÷ FOH Hours Actual]
- *BOH Hours Actual* – Total hours worked by employees associated with positions linked to the “BOH Payroll” P&L substructure, from the Labor Productivity report.
- *BOH Hours Ideal* – Ideal number of BOH hours, based on Staffing Level Template and Sales Forecasts.
- *BOH Hours Scheduled* – Total hours scheduled for employees associated with positions linked to the “BOH Payroll” P&L substructure, from the Labor Productivity report.
- *BOH Ideal to Actual Hours Variance* = [BOH Hours Ideal – BOH Hours Actual]
- *BOH Ideal to Actual Hours Variance as % of Ideal* = [(BOH Hours Ideal – BOH Hours Actual) ÷ BOH Ideal Hours]
- *BOH Payroll Value Actual* – Total value of hours worked by employees associated with positions linked to the “BOH Payroll” P&L substructure, from the Labor Productivity report.
- *BOH Scheduled to Actual Hours Variance* = [BOH Scheduled Hours – BOH Actual Hours]
- *BOH Scheduled to Actual Hours Variance as % of Scheduled* = [(BOH Hours Scheduled – BOH Hours Actual) ÷ BOH Hours Scheduled]
- *BOH Scheduled to Actual Value Variance* = Value of [BOH Hours Scheduled – BOH Hours Actual]
- *BOH Scheduled to Actual Value Variance as % of Scheduled* = Value of [(BOH Hours Scheduled – BOH Hours Actual) ÷ BOH Scheduled]
- *BOH Scheduled to Ideal Hours Variance* = [BOH Hours Ideal – BOH Hours Scheduled]
- *BOH Scheduled to Ideal Hours Variance as % of Ideal* = [(BOH Hours Ideal – BOH Hours Scheduled) ÷ BOH Hours Ideal]
- *Earned Hours* – The total number of employee hours that would have been ideal, based on the Staffing Template(s) and Actual Sales or Guest Counts.
- *Entrées Sold/BOH Hours* = [Menu Mix Items linked to “Entrée” in Recipe ÷ BOH Hours Actual]

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Labor Analysis (Continued)

- *FOH Hours Actual* – Total hours worked by employees associated with positions linked to the "FOH Payroll" P&L substructure, from the Labor Productivity report.
- *FOH Hours Ideal* – Ideal number of FOH hours, based on Staffing Level Template and Sales Forecasts
- *FOH Hours Scheduled* – Total hours scheduled for employees associated with positions linked to the "FOH Payroll" P&L substructure, from the Labor Productivity report.
- *FOH Ideal to Actual Hours Variance* = [FOH Hours Ideal – FOH Hours Actual]
- *FOH Ideal to Actual Hours Variance as % of Ideal* = [(FOH Hours Ideal – FOH Hours Actual) ÷ FOH Ideal Hours]
- *FOH Payroll Value Actual* – Total value of hours worked by employees associated with positions linked to the "FOH Payroll" P&L substructure, from the Labor Productivity report.
- *FOH Scheduled to Actual Hours Variance* = [FOH Hours Scheduled – FOH Hours Actual]
- *FOH Scheduled to Actual Hours Variance as % of Scheduled* = [(FOH Hours Scheduled – FOH Hours Actual) ÷ FOH Hours Scheduled]
- *FOH Scheduled to Actual Value Variance* = Value of [FOH Hours Scheduled – FOH Hours Actual]
- *FOH Scheduled to Actual Value Variance as % of Scheduled* = Value of [(FOH Hours Scheduled – FOH Hours Actual) ÷ FOH Hours Scheduled]
- *FOH Scheduled to Ideal Hours Variance* = [FOH Hours Ideal – FOH Hours Scheduled]
- *FOH Scheduled to Ideal Hours Variance as % of Ideal* = [(FOH Hours Ideal – FOH Hours Scheduled) ÷ FOH Hours Ideal]
- *GPLH BOH* = [Ending Guest Count ÷ BOH Hours Actual]
- *GPLH FOH* = [Ending Guest Count ÷ FOH Hours Actual]
- *Guest Checks/FOH Hours* = [# of Checks ÷ FOH Hours Actual]
- *Guests/Total Hours* = [Ending Guest Count ÷ Total Hours]
- *Hours Variance* = [Scheduled Hours – Actual Hours]
- *Hours Variance as % of Scheduled* = [(Scheduled Hours – Actual Hours) ÷ Scheduled Hours]
- *Ideal Hours* – "Ideal" number of hours, based on the Staffing Level Template and Forecasted Sales or Guest Counts.
- *Ideal Hours Variance* = [Ideal Hours – Actual Hours]
- *Labor % of Net Sales* = [Total Wages ÷ Total Net Sales]
- *Labor Productivity* = [Actual Net Sales ÷ Actual Hours], from the Labor Productivity report.
- *Net Sales/FOH Hours* = [Actual Net Sales ÷ Actual FOH Hours]
- *Net Sales/BOH Hours* = [Actual Net Sales ÷ Actual BOH Hours]
- *Net Sales - Total Value of Payroll* = [Actual Net Sales – Actual Labor]
- *Overtime Hours Actual* – Total overtime hours worked, from the Labor Productivity report.
- *Overtime Hours Scheduled* – Total overtime hours scheduled, from the Labor Productivity report.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Labor Analysis (Continued)

- *Overtime Hours Variance* = [Overtime Hours Scheduled – Overtime Hours Actual]
- *Overtime Hours Variance as % of Scheduled* = [(Overtime Hours Scheduled – Overtime Hours Actual) ÷ OT Hours Scheduled]
- *Projected Labor Productivity* = [Forecasted Sales ÷ Scheduled Hours], from the Labor Productivity report.
- *Projected Overtime Hours* – The total number of scheduled, unworked hours that will incur overtime if employees work their remaining scheduled shifts, from the *Projected Overtime* report.
- *Projected Overtime Value* – The total value of Projected Overtime Hours, from the *Projected Overtime* report.
- *Scheduled BOH Payroll Value* = Total value of Scheduled Payroll for positions linked to the “BOH Payroll” P&L substructure; from the Labor Productivity report.
- *Scheduled FOH Payroll Value* = Total value of Scheduled Payroll for positions linked to the “FOH Payroll” P&L substructure; from the Labor Productivity report.
- *Scheduled GPLH* = [Forecasted Guests ÷ Scheduled Hours]
- *Scheduled Hours* – Total number of hours scheduled for all employees, from the Labor Schedule screen; includes Regular and Overtime hours.
- *Scheduled Payroll Value* – The total value of Scheduled Payroll; from the Labor Productivity report.
- *Total Hours % of Scheduled* = [Actual Hours ÷ Scheduled Hours]
- *Total Non-Management Hours Actual* – Total number of hours worked by employees not defined as a “Manager”; from the Labor Productivity report.
- *Total Non-Management Value Actual* – Total value of hours worked by employees not defined as a “Manager”; from the Labor Productivity report.
- *Variance GPLH* = [Actual GPLH – Scheduled GPLH]

Note: When a location's “Business Day begins at” labor preference is set to start the business day after midnight, the following KPIs will apply hours scheduled after midnight (but prior to the start of the next business day) to the previous day.

- *BOH Hours Scheduled*
- *FOH Hours Scheduled*
- *Scheduled BOH Payroll Value*
- *Scheduled FOH Payroll Value*

Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks

- *Commissary Order - Need to Order* – The application checks the Order Schedule defined in the Customer Details screen in Enterprise Manager (the “Order Type” must be set to ‘Order’) to determine if a Commissary Order should be placed today. It also checks to see if an order has been created or canceled for today.
Visible: Only on the day the order is to be created.
Hyperlink: Opens the Create Commissary Order screen.
 - *Commissary Order - Need to Submit* – Displays Commissary Orders that were created but not submitted.
Visible: Until the order is submitted or canceled.
Hyperlink: Opens the order for Edit.
 - *Commissary Order - Invoiced* – Displays for outgoing Commissary Orders with an Expected Delivery Date $\leq$ the current date that have been Invoiced and are for customers to which the current user is linked.
Visible: Until the order is reconciled or canceled.
Hyperlink: Opens the View screen for the order.
 - *Commissary Order - Receive* – Displays incoming Commissary Orders with an Expected Delivery Date $\leq$ the current date that are Ready for Physical Reconcile (“Invoiced”).
Visible: Until the order is reconciled.
Hyperlink: Opens the order for Physical Reconcile.
- Note: For the following Customer Order tasks, the customer link restriction does not apply to users viewing the Consolidated Dashboard.*
- *Commissary/Customer Order - Ready for Invoice* – Displays all Commissary/Customer Orders with an Expected Delivery Date $\leq$ the current date that are Ready for Invoice and are for customers to which the current user is linked.
Visible: Until the order is invoiced or canceled.
Hyperlink: Opens the order for Invoice.
 - *Commissary/Customer Order - Ready for Picklist* – Displays all Commissary/Customer Orders with an Expected Delivery Date $\leq$ the current date that are Ready for Picklist and are for customers to which the current user is linked.
Visible: Until the order is picklisted or canceled.
Hyperlink: Opens the order for Picklist.
 - *Commissary/Customer Order - Ready for Reconcile* – Displays all Commissary/Customer Orders with an Expected Delivery Date $\leq$ the current date that have been invoiced, have not been (Final) Reconciled, and are for customers to which the current user is linked.
Visible: Until the order is reconciled or canceled.
Hyperlink: Opens the order for Final Reconcile.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks (Continued)

- *Customer Order - Ready for Approval* – Displays for ship-side Customer Orders with an Expected Delivery Date $\leq$ the current date that are Ready for Approval and are for customers to which the current user is linked.
Visible: Until the order is approved or canceled.
Hyperlink: Opens the order for Approval.
- *Incomplete Daily Prep* – Displays all previous dates for which Daily Prep was started but not completed.
Visible: Until the transaction is completed or canceled, which must be done prior to Post.
Hyperlink: Opens the Daily Prep screen for that transaction for Edit.
- *Incomplete Employee Records* – The application checks for employees where the current location is their primary location and whose status is "Incomplete" (i.e. - not all Employee Checklist items have been completed); one task will be displayed for all records.
Visible: Until the employee records are completed or deactivated (i.e. - 'Terminated').
Hyperlink: Opens the Employee Maintenance screen, filtered by 'Incomplete' status.
- *Incomplete Employee Records - Assign Wage* – If the current location is associated with a Wage Matrix, the application checks for hourly employees where this location is their primary location and whose status is "Assign Wage"; one task displayed for all records.
Visible: Until wage matrix rates are assigned or the employee records are deactivated.
Hyperlink: Opens the Employee Maintenance screen, filtered by 'Assign Wage' status.
- *Inventory Variance - Negative* – Displays for the current period if the Final for Post inventory has been reviewed and the total negative variance value exceeds the parameters defined by Inventory Preferences in Enterprise Manager.
Visible: Until the variance is reduced within the defined parameters or the period is posted.
Hyperlink: None.
- *Inventory Variance - Positive* – Displays for the current period if the Final for Post inventory has been reviewed and the total positive variance value exceeds the parameters defined by Inventory Preferences in Enterprise Manager.
Visible: Until the variance is reduced within the defined parameters or the period is posted.
Hyperlink: None.
- *Labor Actuals - Not Reviewed* – Displays all dates for which Labor Actual records exist, but have not been reviewed.
Visible: Until the records have been reviewed, which must be done prior to Post.
Hyperlink: Opens the Labor Actuals screen for that date for "Edit".

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks (Continued)

- *Labor Schedule - Need to Create* – This task will display to reminder users to create a schedule for the upcoming week.
Visible: Tasks will appear a specified number of days before the week begins, based on the location's Labor Preferences.
Hyperlink: Opens the Manage Schedules screen in Teamworx.
- *Location Transfer - In Transit* – Displays all outgoing Location Transfers that have not been reconciled.
Visible: Until the transfer is reconciled or canceled.
Hyperlink: Opens the View screen for the Location Transfer.
- *Location Transfer - Need to Review* – Displays for Location Transfer requests that have been received.
Visible: Until the request is processed or canceled.
Hyperlink: Opens the Review screen for the Location Transfer.
- *Location Transfer - Receive* – Displays all incoming Location Transfers that are ready for reconcile.
Visible: Until the transfer is reconciled or canceled.
Hyperlink: Opens the Reconcile screen for the Location Transfer.
- *Missing Buffet Consumption* – If Buffet Consumption records have been created within the past 2 weeks, the task list will display any dates/dayparts (for open periods) within that range for which data was not entered; will display one task for each daypart.
 - Will NOT appear on the Dashboard if the location's Hours of Operation "Opening Time" = '00:00' or the date is listed on the location's Scheduled Closed Calendar.Visible: Existing tasks will appear until the period is posted or the task is canceled. New tasks will continue to appear for 2 weeks; will stop after this if no additional activity.
Hyperlink: Opens the selection screen for that date and daypart.
- *Missing Labor Actuals* – If Labor Actual records have been created within the past 2 weeks, either by import or manual entry, the task list will display any dates (for open periods) within that range for which data was not entered.
 - Will NOT appear on the Dashboard if the location's Hours of Operation "Opening Time" = '00:00' or the date is listed on the location's Scheduled Closed Calendar.Visible: Existing tasks will appear until the period is posted. New tasks will continue to appear for 2 weeks; will stop after this if no additional activity.
Hyperlink: Opens the Labor Actuals screen for that date for Edit.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks (Continued)

- **Missing Labor Schedule** – If Labor Schedule records have been created within the past 2 weeks, the task list will display any dates (for open periods) within that range for which no Labor Schedule exists.
 - Will NOT appear on the Dashboard if the location's Hours of Operation "Opening Time" = '00:00' or the date is listed on the location's Scheduled Closed Calendar.

Visible: Existing tasks will appear until the period is posted. New tasks will continue to appear for 2 weeks; will stop after this if no additional activity.

Hyperlink: Opens the Manage Schedules screen in Teamworx.
- **Missing Menu Mix Sales** – If a file has been processed within the past 2 weeks, the task list will display any dates within that range (for open periods) for which the location did not process a Menu Mix import.
 - Will NOT appear on the Dashboard if the location's Hours of Operation "Opening Time" = '00:00' or the date is listed on the location's Scheduled Closed Calendar.

Visible: Existing tasks will appear until the period is posted. New tasks will continue to appear for 2 weeks; will stop after this if no additional activity.

Hyperlink: None; Menu Mix files are processed via the CDP.
- **Missing Register Sales** – If Register Sales records have been created within the past 2 weeks, either via Sales Mix import or by manual entry, the task list will display any dates/registers (for open periods; includes today) within that range that have no data.
 - Will NOT appear on the Dashboard if the location's Hours of Operation "Opening Time" = '00:00' or the date is listed on the location's Scheduled Closed Calendar.

Visible: Existing tasks will appear until the period is posted. New tasks will continue to appear for 2 weeks; will stop after this if no additional activity.

Hyperlink: Opens the *Sales Transactions* screen, but does not create a new record automatically – the user must select a date and register.
- **Menu Mix - Failures** – This task will display in the list if there are any failed Menu Mix import files for the current period that require Error Remediation.

Visible: The task will appear until all failed files have been remediated or until the period is posted.

Hyperlink: None; Menu Mix files are processed via the CDP.
- **Register Sales - Failures** – This task will display in the list if there are any failed Sales Mix import files for the current period that require Error Remediation.

Visible: The task will appear until all failed files have been remediated or until the period is posted.

Hyperlink: None; Sales Mix files are processed via the CDP.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks (Continued)

- *Post Period – Inventory Not Posted* – Displays the current unposted period if its Final for Post Inventory has been saved and reviewed.
Visible: Until the period is posted.
Hyperlink: Will attempt to open the Post Inventory screen for the period; posting validation will be performed, so the application may display a warning message instead.
- *Post Period – Labor Not Posted* – Displays the current unposted period when there is a Post Date $\leq$ the current date for which Labor has not been Posted.
Visible: Until Labor is posted for the period.
Hyperlink: Will attempt to open the Post Labor screen for the period; posting validation will be performed, so the application may display a warning message instead.
- *Purchase By Invoice - Awaiting Allocation* – Displays for Purchase by Invoice transactions for the location that have a status of "Awaiting Allocation" and a Delivery Date $\leq$ the current date.
Visible: Until the costs on the Invoice are allocated.
Hyperlink: Opens the Edit screen for the invoice.
- *Purchase By Invoice - Awaiting Reconcile* – Displays Purchase by Invoice transactions for the location with a status of "Awaiting Invoice" and a Delivery Date $\leq$ today.
Visible: Until the Invoice is reconciled.
Hyperlink: Opens the Reconcile screen for the invoice.
- *Sales Forecast - Not Complete* – Displays the current unposted period if sales forecasts have not been manually reviewed by an authorized user. This task will appear if a budget has been saved for the period and/or forecast data has been reviewed and saved for one of the last 4 posted periods.
Visible: Until forecasts have been reviewed or until the period has been posted.
Hyperlink: Opens the Sales Forecasts screen for that week for Edit.
- *Scheduled Inventory Count Not Entered* – Displays all dates $\leq$ the current date for which an inventory event is scheduled but quantities have not been entered. (Since inventory counts are supposed to reflect end of day quantities, counts are typically entered the day after the scheduled event.)
Visible: Until the event is completed or canceled.
Hyperlink: If the event is in the past, the Data Entry screen will open. If the event is for the current date, the Count Sheet screen will open.
- *Scheduled Inventory Count Not Reviewed* – Displays all scheduled inventory events that have quantities entered but not reviewed.
Visible: Until the event is completed or canceled.
Hyperlink: Opens the Review screen for the Scheduled Inventory event.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks (Continued)

- *Simple Receipt - Reconcile* – Displays for Simple Receipt transactions for the location with an Expected Delivery Date $\leq$ the current date that are ready for reconcile (i.e. - "Submitted").
Visible: Until the transaction is reconciled or canceled.
Hyperlink: Opens the Simple Receipt screen for Reconcile.
- *Vendor Order - Approve* – Displays for Vendor Orders that have been reconciled but which require approval based on criteria defined in the Purchasing preferences.
Visible: Until the order has been approved.
Hyperlink: Opens the Approval screen for the Vendor Order.
- *Vendor Order - Awaiting Confirm Receipt* – Displays Vendor Orders for the location that have been submitted (and were not submitted with the "Do Not Transmit" box checked) and are from vendors from whom a confirm receipt is required but has not been received.
Visible: Until a receipt confirmation has been received.
Hyperlink: None; Confirm Receipt files are processed via the CDP.
- *Vendor Order - Awaiting Confirm Terms* – Displays Vendor Orders for the location that have been submitted and for which a Confirm Terms import has been processed.
Visible: Until the confirmation has been viewed, an e-invoice for this order has been received, or the order has been reconciled.
Hyperlink: Opens the Confirm Terms screen for the Vendor Order.
- *Vendor Order - Awaiting Invoice* – Displays Vendor Orders for the location that are ready for reconcile, are from vendors for which an electronic invoice is required but has not been received, and have an Expected Delivery Date $\leq$ the current date.
Visible: Until the electronic invoice is received.
Hyperlink: None; electronic invoices are processed via the CDP.
- *Vendor Order - FTP Transmit Failure* – Displays for Vendor Orders when the FTP transmission fails for the final time. {Cruise Note}: Only displayed at Corporate and Warehouse locations.
Visible: Until the order is transmitted successfully, reconciled, or canceled.
Hyperlink: Opens a pop up window with the FTP log file.
- *Vendor Order - Need to Order* – The application checks the *Vendor Information* setup for the current day and determines if any vendor has an Order Day for this day of the week.
Visible: Only on the day the order is to be created.
Hyperlink: Opens the Create Vendor Order screen with that vendor selected, and with the appropriate Expected Delivery Date for that vendor.

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Net-Chef Dashboard

Widgets, Metrics and Tasks (Continued)

Today's Tasks (Continued)

- *Vendor Order - Need to Submit* – Displays Vendor Orders created but not submitted.
Visible: Until the order is submitted or canceled.
Hyperlink: Opens the Edit screen for the Vendor Order.
- *Vendor Order - Receive* – Displays Vendor Orders for the location with an Expected Delivery Date $\leq$ the current date that are ready for reconcile (i.e. - "Submitted" or "Invoice Received").
Visible: Until the order is reconciled or canceled.
Hyperlink: Opens the Reconcile screen for the Vendor Order.

Notes: The Dashboard will also display tasks defined on task-based Staffing Templates. Application Users linked to a User Group with the "NC-Daily Store Tasks – View Teamworx Tasks" control enabled can also view tasks originating from Teamworx and can close or cancel single, non-recurring ones.