

Create a Recipe Adjustment

Quick Start Guide

Document Details

Document #: 160_RAQS_250721

Release Version: 11.00.00.00

Version Release Date: October 2023

Overview

Recipe Adjustments are used to record Recipe quantities that are depleted but not recorded as sold through the Menu Mix (e.g. dropped, expired). The adjustment will deplete the components that make up the recipe.



Download the latest version of this document here:

<https://links.crunchtime.com/NCQS-CreateRecipeAdjustment>

... or scan the QR code to the left.



Watch the video tutorial:

[NCI 104 - Record Waste with Recipe Adjustments](#)

Related User Group Permissions

Screen Name	Control Name	Description
NC-Daily Store Tasks	Recipe Adjustment	Enables the "Create Recipe Adjustment" option on the Inventory menu and the (+) icon on the View Recent Adjustments screen.

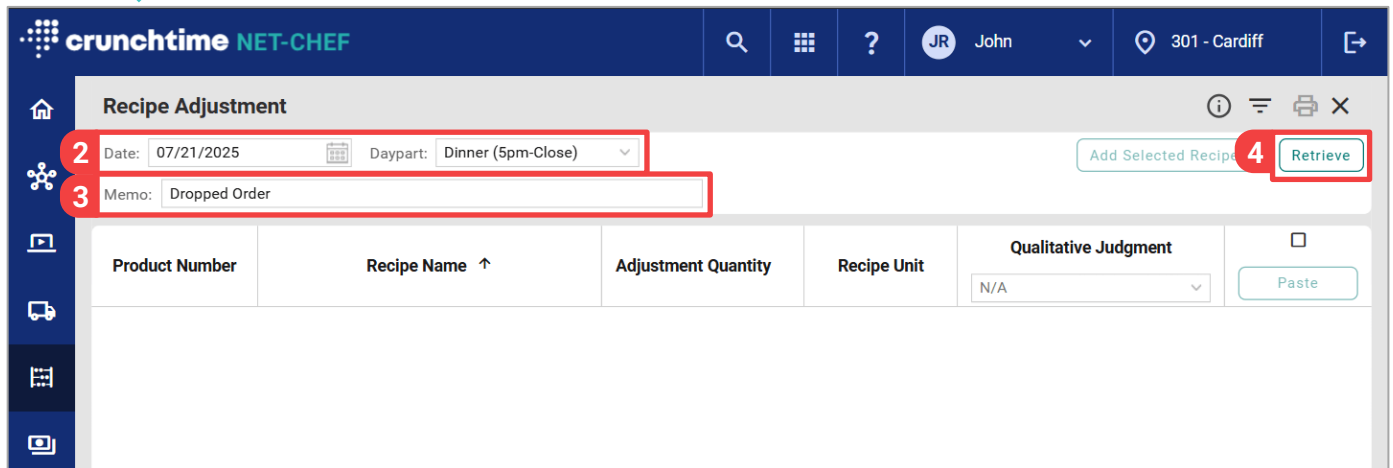
Related Documentation

- NCQS – Create an Inventory Adjustment: <https://links.crunchtime.com/NCQS-CreateInventoryAdjustment>

Create a Recipe Adjustment

Enter Adjustment Parameters

Net-Chef > Inventory: Create Recipe Adjustment



Product Number	Recipe Name ↑	Adjustment Quantity	Recipe Unit	Qualitative Judgment	☐
				N/A	Paste

1. From the Inventory menu, select *Create Recipe Adjustment*.
- 2 Enter the *Date* and *Daypart* (optional) of the adjustment.
- 3 Enter a *Memo* to describe why the adjustment is being entered.
- 4 Select *Retrieve* to populate the list of recipes. Use the filters before or after retrieving the recipes to refine the on-screen list.



Setup Notes: Recipes are available for Recipe Adjustments when all of the following are true:

- The recipe is "Active".
- The Production Type for the recipe is 'Production'.
- The POS Decrement for the recipe is 'Component'.
- If the recipe is associated with one or more Concepts, the location must be linked to at least one of those Concepts.

Recipes configured as above are not inventoried; they are designed strictly for depletion via POS sales. For this reason, any prepped or purchased recipes must be wasted via an Inventory Adjustment.

(Continued)

Create a Recipe Adjustment

(Continued)

Enter Adjustment Details

Net-Chef > Inventory: Create Recipe Adjustment > Retrieve

crunchtime

NET-CHEF

?

John

301 - Cardiff

Recipe Adjustment

Date: 07/21/2025

Daypart: Dinner (5pm-Close)

4 Add Selected Recipes

Retrieve

Memo: Dropped Order

Product Number	Recipe Name ↑	Adjustment Quantity	Recipe Unit	Qualitative Judgment	☐
R-1003	Beef Stew		BOWL	N/A	☐
R-1000	A Bills Mega Burger	2.000000	EA	Dropped	☐
R-2000	Bubble Tea, Matcha	1.000000	EA	Dropped	☐
R-2001	Cappucino	1.000000	EA	Dropped	☐
R-5002	Chicken Salad Sandwich		EA	N/A	☐
R-3002	Cinnamon Rolls		EA	N/A	☐

Repeat steps 1-3 for each recipe that needs to be removed from inventory:

- 1 Enter the amount of each recipe that was wasted in the *Adjustment Quantity* column.
- 2 Select the *Recipe Unit* of measure that reflects the size of the wasted recipes. This will default to the Portion Unit; the drop-down will also include the Batch Unit if it differs from the Portion Unit. Note: If these two units are the same, this field will be disabled.
- 3 Select a *Qualitative Judgment* to indicate the reason for the adjustment.



Tip: To apply the same judgment to multiple recipes, select a *Qualitative Judgment* from the header row, and then check the *Paste* box for each recipe that should receive this judgment. Select the *Paste* button to apply the judgment to the selected recipes.

- 4 Once all desired recipes have quantities entered, select *Add Selected Recipes*. The screen will be filtered to display only products with an Adjustment Quantity and a Qualitative Judgment to review.



A Note: Selecting the *Recipe Name* link will preview the recipe information, allowing you to quickly verify the recipe components along with other details.

(Continued)

Create a Recipe Adjustment

(Continued)

Enter Adjustment Details

Net-Chef > Inventory: Create Recipe Adjustment > Add Selected Recipes

crunchtime

NET-CHEF

🔍

🗖️

?

JR

John

▼

📍

301 - Cardiff

➔

🏠

🔗

📺

🚚

📋

📺

Recipe Adjustment

📅

07/21/2025

📅

Daypart: Dinner (5pm-Close)

▼

📝

Memo: Dropped Order

5

Decrement Selected Recipes

Retrieve

Product Number	Recipe Name ↑	Adjustment Quantity	Recipe Unit	Qualitative Judgment	☐
R-1000	Bills Mega Burger	2.000000	EA	Dropped	☐
R-2000	Bubble Tea, Matcha	1.000000	EA	Dropped	☐
R-2001	Cappuccino	1.000000	EA	Dropped	☐

5 Confirm the recipes and their quantities are correct, then select *Decrement Selected Recipes*.

Net-Chef > Inventory: Create Recipe Adjustment > Decrement Selected Recipes

crunchtime

NET-CHEF

🔍

🗖️

?

JR

John

▼

📍

301 - Cardiff

➔

🏠

🔗

📺

🚚

📋

📺

Recipe Adjustment

📅

07/21/2025

📅

Daypart: Dinner (5pm-Close)

▼

📝

Memo: Dropped Order

Retrieve

6

Save

Product Name ↑	On Hand Quantity	Adjustment Quantity	Inv. Unit	Unit Cost	Storage Location	Extended Value
Bills Mega Burger - R-1000 (EA) Recipe Quantity: 2						
Bread - Bulkie Rolls	25.000000	0.166666	Bag	1.0381	Top Of Freezer	0.17
Cheese - Cheddar, Mild	0.000000	0.500000	LB	0.6473	Walk In	0.32
Meat - Burger Patties, 4oz	60.000000	0.500000	LB	1.8013	Grill Cooler	0.90
Produce - Lettuce, Romaine	100.000000	0.100000	LB	0.6426	Produce Cooler	0.06
Produce - Onions	46.750000	0.250000	LB	0.7076	Produce Cooler	0.18
Produce - Tomatoes	43.750000	0.500000	LB	0.6616	Produce Cooler	0.33
						1.97

6 Select Save to complete the adjustment.

A Tip: The Adjustment Quantity will be displayed in red text if it is greater than the On Hand Quantity. This discrepancy will not prevent users from saving the recipe adjustment.

© 2025 Crunchtime - All Rights Reserved | www.crunchtime.com | 4