Verify and Undo Exports

Quick Start Guide

Document Details

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Overview

This document outlines the process of verifying and, if necessary, undoing the Standard exports.

Download the latest version of this document here:
https://links.crunchtime.com/EMQS-VerifyAndUndoExports

… or scan the QR code to the left.

Related User Group Permissions

Screen Name	Control Name	Description
Event Scheduling	Add/Delete/Save	Enables this screen on the Interfaces menu. Allows users to Add, delete, or update a scheduled event.
Menu Options	Export	Enables the Outbound Integrations screen on the Interfaces menu. Allows users to add an export event or download the exported file.
Exports	Undo	Undo exported files from the Outbound Integrations screen.
Export Mapping	Sales - Edit	Allows users to edit Sales mapping entries.

Related Documentation

- Schedule an Export: https://links.crunchtime.com/EMQS-ScheduleAnExport

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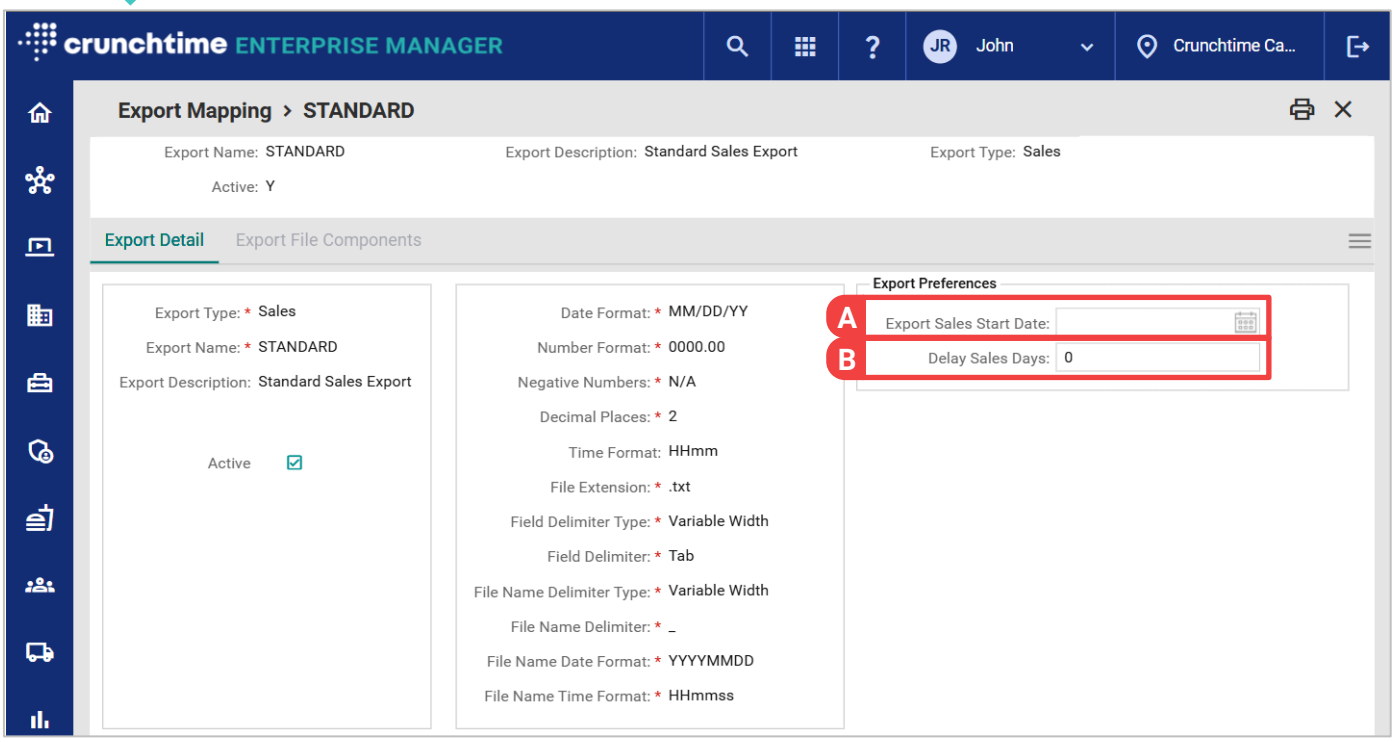
Sales Export Setup

Export Preferences

The Export Mappings screen allows corporate users to define the Export Preferences for all of the available sales exports. This mapping can only be edited by a corporate user associated with a User Group that has the "Export Mapping > Sales Edit" control enabled.

Note: Export Preferences are only available for the Sales export mappings. If you are not exporting Sales data, you can skip this section.

Enterprise Manager > Interfaces: Export Mapping > STANDARD {Sales Export}



The following preferences can be defined for the QuickBooks Sales export:

A *Export Sales Start Date* – Select/enter the first date that should be included in the first export. Sales transactions prior to this date will not be exported.

B *Delay Sales Days* – Enter the number of days (0-6) that sales from the end of each period should be delayed (excluded) from the export for that period. The sales for those days will be included in the next period export. This helps ensure sales for each period are final prior to export.

Example: Today is Wed, Sept.10, 2025; if your Week Ending Day is 'Tuesday', then your last Post period ended on Tue, Sept. 9. If you set the *Export Sales Start Date* to '08/01/2025', and *Delay Sales Days* to '3', then all data from Aug 1, 2025 thru Sept. 6, 2025 will be included in the first export, and the next export for the period ending Tue, Sept 16 will include data for Sept. 7 thru Sept. 13.

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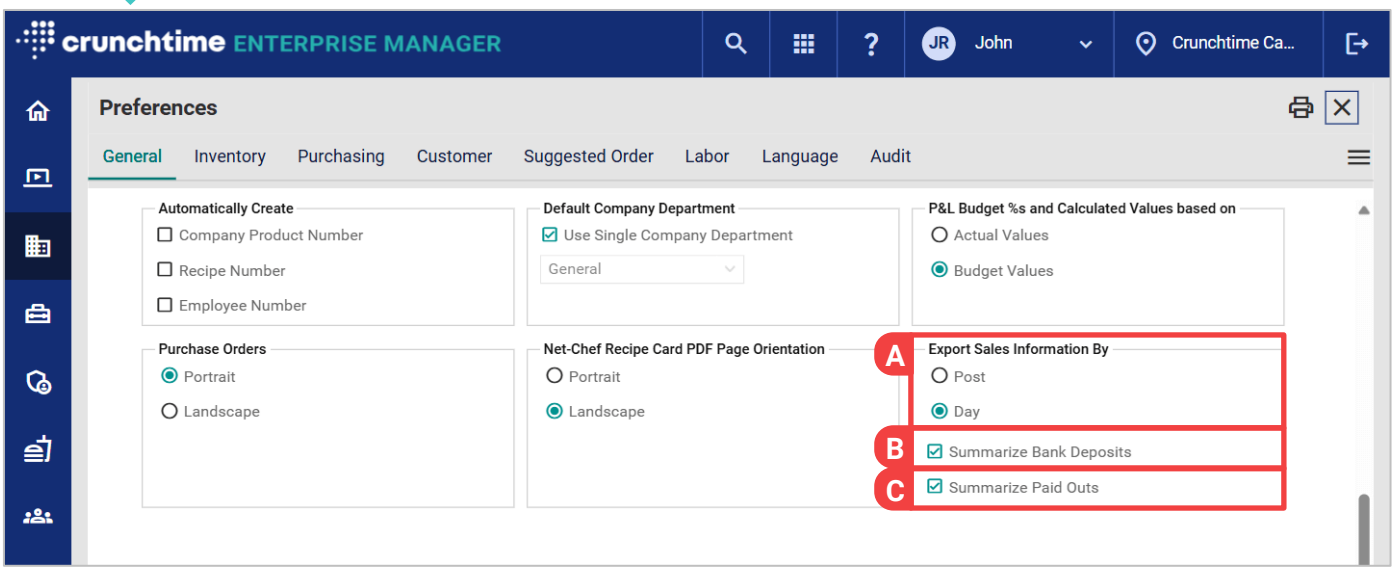
Sales Export Setup (Continued)

General Preferences

The General Preferences screen also includes settings that are applicable to Sales exports.

Enterprise Manager > Corporate: Preferences > General tab



A Export Sales Information By:

- *Post* – Choose this option to export sales information once for each post period.
- *Day* – Choose this option to export sales information on a daily basis.

B *Summarize Bank Deposits* — When checked (default), the export will include an aggregated total for the Bank Deposit value. If not checked, the system will export a separate row for each record from each register for the Location/Date.

C *Summarize Paid Outs* — When checked (default), the export will include an aggregated total for the Paid Outs value. If not checked, the system will export a separate row for each record from each register for the Location/Date.

Tip: The "Summarize" preferences are only available when "Accounting Software" = 'STANDARD' in the Company setup screen.

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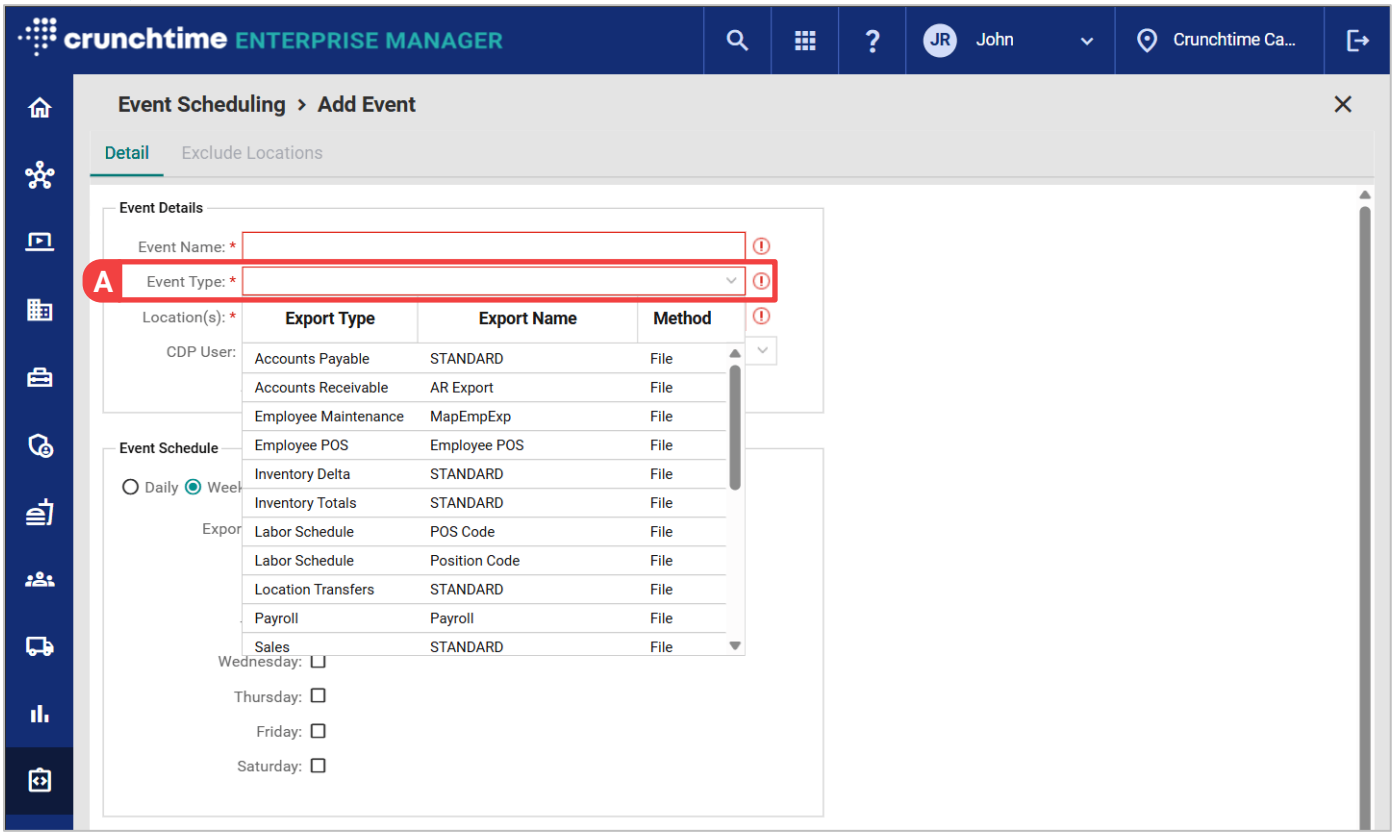
Schedule an Export

Enterprise Manager > Interfaces: Event Scheduling



A For the *Event Type*, select the desired export. Export Type options include:

- Accounts Payable:
  - Frequency = Daily (Recommended) or Weekly
  - Posting Dependency = N/A
  - Editing of Invoices is not allowed by default after export
- Accounts Receivable:
  - Frequency = Daily (Recommended) or Weekly
  - Posting Dependency = N/A
  - Editing of Invoices is not allowed by default after export
- Custom Transactions:
  - Frequency = Daily (Recommended) or Weekly
  - Posting Dependency = N/A
  - Editing of Invoices is not allowed by default after export
- Employee Maintenance & Employee POS:
  - Frequency = Daily (Recommended) or Weekly
  - Posting Dependency = N/A
  - No editing consideration

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Schedule an Export (Continued)

Event Type options (Continued)

- Inventory Delta & Inventory Totals:
  - Frequency = Weekly
  - Posting Dependency = Yes
  - Unposting & editing of Inventory is not allowed by default after export
- Labor Schedule:
  - Frequency = Weekly
  - Posting Dependency = N/A
  - No editing consideration
- Location Transfers:
  - Frequency = Daily (Recommended) or Weekly
  - Posting Dependency = N/A
  - No editing consideration
- Payroll:
  - Frequency = Weekly
  - Posting Dependency = Yes
  - Unposting & editing of Labor is not allowed by default after export
- Sales:
  - Frequency & Posting Dependency determined based on the Sales Export Preferences; see page ?? for details.
  - If Frequency = Daily, Posting Dependency = N/A
  - If Frequency = Weekly, Posting Dependency = Yes



Tip: For more detailed information on how to schedule an export, follow this link: https://links.crunchtime.com/EMQS-ScheduleAnExport

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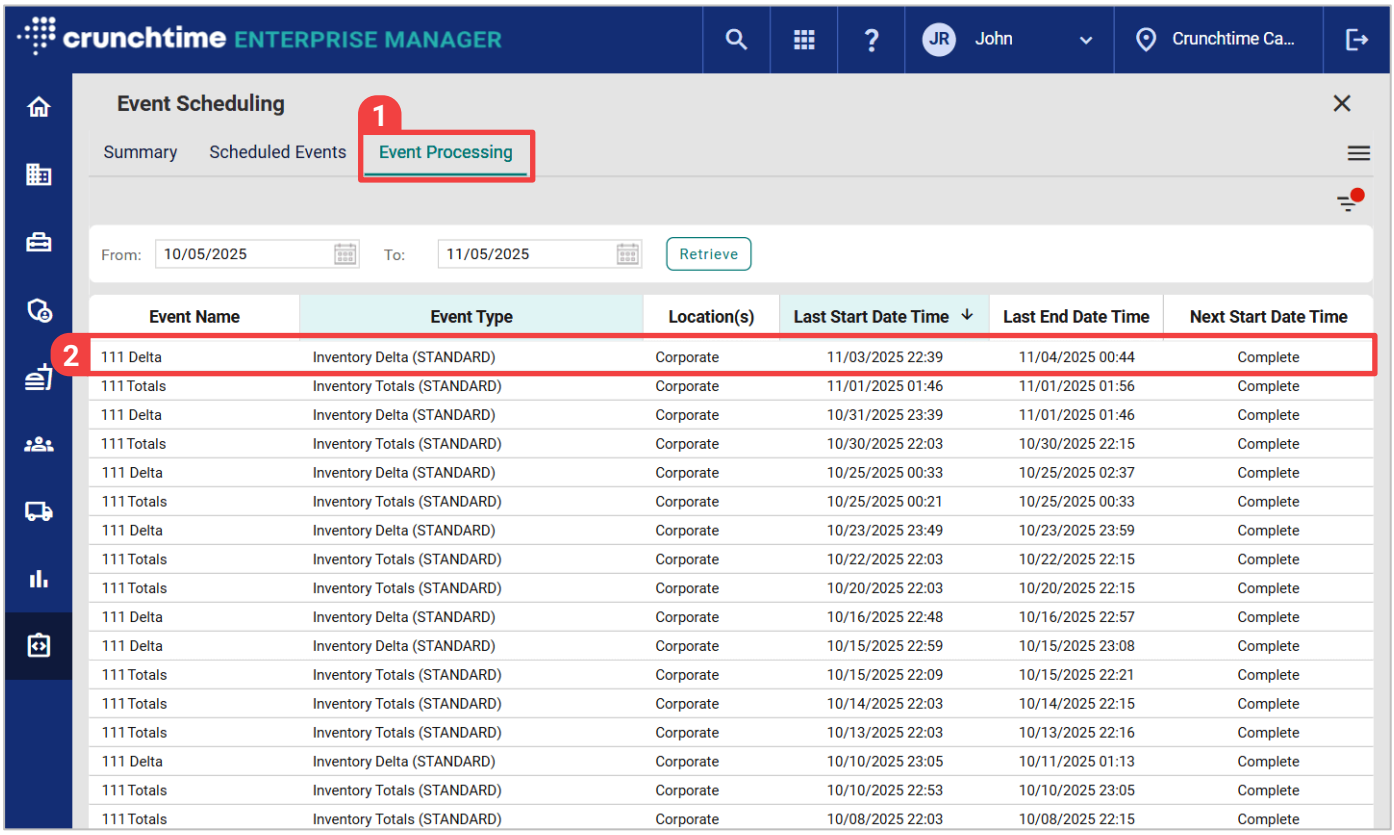
Verify Completed Exports

The next step is to confirm that the export was successfully processed.

Enterprise Manager > Interfaces: Event Scheduling



Event Name	Event Type	Location(s)	Last Start Date Time	Last End Date Time	Next Start Date Time
111 Delta	Inventory Delta (STANDARD)	Corporate	11/03/2025 22:39	11/04/2025 00:44	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	11/01/2025 01:46	11/01/2025 01:56	Complete
111 Delta	Inventory Delta (STANDARD)	Corporate	10/31/2025 23:39	11/01/2025 01:46	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/30/2025 22:03	10/30/2025 22:15	Complete
111 Delta	Inventory Delta (STANDARD)	Corporate	10/25/2025 00:33	10/25/2025 02:37	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/25/2025 00:21	10/25/2025 00:33	Complete
111 Delta	Inventory Delta (STANDARD)	Corporate	10/23/2025 23:49	10/23/2025 23:59	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/22/2025 22:03	10/22/2025 22:15	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/20/2025 22:03	10/20/2025 22:15	Complete
111 Delta	Inventory Delta (STANDARD)	Corporate	10/16/2025 22:48	10/16/2025 22:57	Complete
111 Delta	Inventory Delta (STANDARD)	Corporate	10/15/2025 22:59	10/15/2025 23:08	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/15/2025 22:09	10/15/2025 22:21	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/14/2025 22:03	10/14/2025 22:15	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/13/2025 22:03	10/13/2025 22:16	Complete
111 Delta	Inventory Delta (STANDARD)	Corporate	10/10/2025 23:05	10/11/2025 01:13	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/10/2025 22:53	10/10/2025 23:05	Complete
111 Totals	Inventory Totals (STANDARD)	Corporate	10/08/2025 22:03	10/08/2025 22:15	Complete

1. In the Event Scheduling screen, select the *Event Processing* tab.
2. Locate the export event and verify it has been completed.

Note: If the data was not received successfully by your partner system, see the next page for details on how to proceed.

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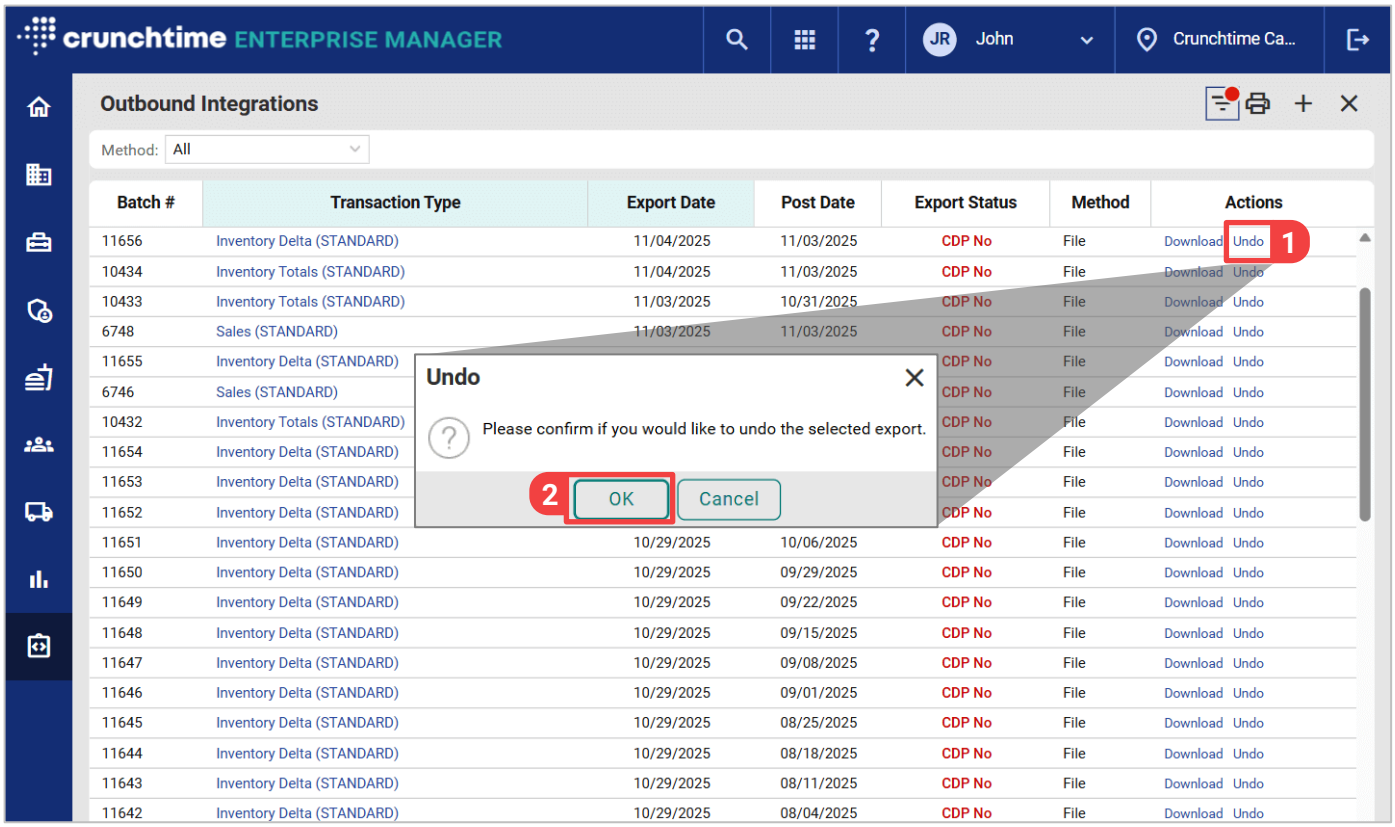
Verify and Undo Exports

Undo Failed Files

In the event that a file was not successfully received, you will need to troubleshoot the problem in Crunchtime and/or your partner system and correct it. Then undo the export in Enterprise Manager so that the data can be re-exported.

Undo the Export

Enterprise Manager > Interfaces: Outbound Integrations



1. In the Outbound Integrations screen, locate the export batch and select the *Undo* link.
2. To confirm the Undo process, select *OK*.

Tip: Once the export has been undone, it will re-export automatically during the next run of the scheduled event. This export will have a new Batch #.